



<b>Job Title (Vidrala Group)</b>	Quality Laboratory Technician (Shift)
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<b>Organisational Unit</b>	Encirc
<b>Business Unit</b>	Derrylin Glass
<b>Reporting to (Hierarchical)</b>	Quality Laboratory Technician (Shift)
<b>Reporting to (Functional)</b>	Quality Laboratory Technician (Shift)

### Main Purpose of Role

The Quality Lab Technician (shift) reports directly to the Quality Assurance & Lab Manager and perform analysis, product and packaging quality assessments as per quality instructions, as well as customer, and plant requirements.

### Key Accountabilities

- Sample collection from busy production areas.
- Carry out all laboratory testing as per quality plan, customer, and other quality requirements.
- Carry out additional laboratory testing as required to assist with customer NCR issues.
- Assist with laboratory testing as required during production or trial development.
- Monitor, maintain, verify, and troubleshoot routine common issues with laboratory equipment and instrumentation.
- Carry out additional quality related tasks where required, including lightbox checks and audits.
- Effectively communicate and collaborate with colleagues, within the team, and across all departmental areas with which the laboratory interacts.
- Control of records & documentation.
- Ability to interpret data and communicate results to the relevant departments quickly and effectively.
- Strong analytical skills and attention to detail is key.
- Always keep your work area clean and tidy, and adherence to 5s methodologies & practices.
- Adherence with all company Health, Safety & Environmental standards and guidelines.

### Knowledge, Skills and Experience

#### Business Knowledge

- Previous experience working within the Glass Industry with an understanding of laboratory protocols.
- Previous experience working within an industrial or manufacturing environment
- Basic knowledge of glass manufacturing practices.
- Knowledge of testing procedures and awareness and understanding of quality standards and operating procedures.
- Sound knowledge of inspection capability testing.

#### Essential Functional / Technical Skills

- Good analytical skills.
- Ability to operate lab testing equipment.
- Ability to analyse data and trends from lab systems.
- Ability to communicate and maintain good working relationships with colleagues at all levels.
- Attention to detail.
- Ability to work with a level of autonomy.

"This is a brief outline of the role and is by no means exhaustive. The post holder will be expected to undertake duties as appropriate to the position. Significant changes to the role and its responsibilities would be subject to appropriate consultation with the post holder".



- High quality standards.
- Basic literacy and numeracy.
- Basic level of computer skills.
- Ability to work in a fast-paced environment.
- Ability to work as part of a cross-functional team.

### Personal Attributes / Competencies

- Alignment with our company values:
  - Commitment to Customers
  - People Commitment & Development
  - Sustainability
  - Collaboration
  - High Performance
  - Innovation & Continuous Improvement
- Alignment with our company purpose:
  - Great People
  - Great Place
  - Great Future

### Impact

### Individual Contribution / KPIs

- N/A



### Key Contacts

- Operational Quality Manager.
- Shift Manager.
- Line Supervisors.
- Finished Product Quality Lead.
- Quality Manager.
- Quality Assurance & Lab Manager.
- Lab Technician (days).
- Production operatives

### Decision Making





(Outline the most important recommendations expected to be made for others to decide on)

N/A

Value	Leads Self
<b>Commitment to Customers</b> 	<ul style="list-style-type: none"> <li>➤ I am open and honest, I strive to exceed expectations while remaining realistic.</li> <li>➤ My stakeholders can trust me to be honest and supportive.</li> <li>➤ I seek and act on feedback.</li> </ul>
<b>People Commitment and Development</b> 	<ul style="list-style-type: none"> <li>➤ Through reflection I am clear about my own development needs, I seek feedback and support.</li> </ul>

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	<ul style="list-style-type: none"> <li>➤ I treat all people with respect and dignity. I value equity, diversity and inclusion. I respectfully call out any unsafe or disrespectful behaviours, every time.</li> </ul>
<b>Sustainability</b> 	<ul style="list-style-type: none"> <li>➤ I understand my part in our sustainability strategy, I ensure that my own personal impact on the environment and others is a positive one.</li> <li>➤ I engage with new initiatives, and I champion our sustainability goals.</li> <li>➤ I am accountable for the safety, health and wellbeing of myself and others, I share ideas for people-focused improvements.</li> </ul>
<b>High performance</b> 	<ul style="list-style-type: none"> <li>➤ I understand my part in our company purpose, mission and values.</li> <li>➤ I reflect on my performance and plan ahead, in order to safely achieve my objectives or targets.</li> <li>➤ I approach challenges positively; I respond to changing priorities and maintain high standards.</li> </ul>
<b>Collaboration</b> 	<ul style="list-style-type: none"> <li>➤ I am open, honest and respectful with all stakeholders, I build strong relationships based on trust.</li> <li>➤ I use my strengths to support others, I ask for help and welcome input. I am accountable to my team for delivering against agreed standards.</li> </ul>
<b>Innovation and continuous improvement</b> 	<ul style="list-style-type: none"> <li>➤ I am curious and contribute ideas for improvements when I have them, no matter how small.</li> <li>➤ I remove barriers to progress, I start with why.</li> <li>➤ I embrace change, I work with others to make necessary changes possible.</li> </ul>